BMP TaskTak

ONE STOP SOLUTION

FOR

Non-Profits

About TaskTak NPS

INTRO:

TaskTak's Business Management Platform is a SaaS based solution offers a comprehensive solution tailored specifically for non-profits, providing cost-effective management of daily tasks and project milestones. Integrated communication tools to ensure smooth collaboration among team members, while our email feature offers professional addresses at a fraction of the cost, with savings starting instantly.

GOAL:

The aim of a TaskTak NPS is to provide a centralized and integrated platform for businesses to manage all their operations from a single location, thereby streamlining processes, improving efficiency, and reducing the need for manual data entry.

TaskTak NPS Intro Video

Features that the TaskTak NPS (Non-Profit Solution) offers:

Basic package:
1. Website donation button (Donation)
2. Customer Portal (Donation)
3. Payment Processing (Donation)*
4. Donation management
5. CRM
6. Event Management *
7. Project/Task- program management*
8. Expense and Payout module
9. Staff email/chat/zoom
10. Forms/letters/mailing templates etc*.
11. Volunteer management
12. Appointments
13. knowledge Base

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Features that the TaskTak NPS (Non-Profit Solution) offers:

On-demand packages:

1. Accounting Module
2. Email Marketing - bulk email marketing
3. Social Media Campaign
4. Time Management
5. E-commerce

TaskTak NPS value proposition:

- **Automated workflows:** BMP can automate many of the manual tasks associated with running an NGO or NPO, such as grant application processes, expense reporting, and project management.

- **Integration of multiple systems:** BMP can integrate different systems used by NGOs and NPOs, such as accounting software, donor management systems, and volunteer management systems. This eliminates the need to switch between different systems and reduces the time spent on manual data entry.

- **Reporting and Analytics:** BMP can provide real-time insights into the organization's performance and help with decision making.

- **Collaboration and Communication:** BMP can facilitate collaboration and communication among team members, stakeholders, and partners, reducing the time spent on manual coordination and ensuring everyone is working towards the same goals.

Saves 3.5 hours per week on an average.

HOW TaskTak NPS IMPROVES PRODUCTIVITY

- <u>Process optimization:</u> BMP can streamline and optimize various processes, such as grant application, expense reporting, and project management, reducing manual workloads and freeing up staff time to focus on more important tasks.

- <u>Real-time insights:</u> BMP can provide real-time insights into the organization's performance and help make informed decisions, reducing the time spent on research and analysis.

- <u>Collaboration and Communication:</u> BMP can facilitate collaboration and communication among team members, stakeholders, and partners, ensuring everyone is working towards the same goals and reducing the time spent on manual coordination.

- <u>Document Management:</u> BMP can provide a centralized platform for storing and organizing important documents, making it easy for staff to access the information they need and reducing the time spent searching for it.

- <u>Knowledge Reuse:</u> BMP can encourage knowledge reuse by allowing staff to share best practices, standard operating procedures, and other important information, reducing the time spent on re-inventing the wheel and increasing the overall efficiency of the organization.

IMPROVED PRODUCTIVITY

Increase productivity up to 35% – 40%

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- <u>Streamlining Processes:</u> BMP can help NGOs and NPOs to streamline their processes and identify areas where they can improve efficiency. This can lead to better output quality.

- <u>Automation:</u> Automating repetitive tasks, such as data entry or report generation, can help NGOs and NPOs to save time and reduce errors.

- <u>Standardization:</u> Standardizing processes and procedures can help to ensure consistency in output quality across different projects or programs. This can reduce the risk of errors.

- <u>Monitoring and Evaluation:</u> BMP can help NGOs and NPOs to set up a monitoring and evaluation framework to track progress and identify areas for improvement. This can help to identify issues early on, before they become major problems that require rework.

- <u>Training and Development:</u> Providing training and development opportunities to staff and volunteers can help to improve their skills and knowledge.